Documents & Photocopying

| Printed Documents | rinted Documents Per A4 Page | |
|---------------------------|------------------------------|---------------------|
| | 1st Scan | Subsequent Scans |
| Scan to USB, PDF or email | £1.00 | 50p |
| Scan to CD | £4.00 | £1.00 |

| Single Sided | 80gsm Paper. | | |
|--------------|---------------|--------|--|
| | Black & White | Colour | |
| A4 | 15p | £1.00 | |
| A3 | 30p | £2.00 | |

| Double Sided | 80gsm Paper. | | |
|--------------|---------------|--------|--|
| | Black & White | Colour | |
| A4 | 30p | £1.50 | |
| А3 | 60p | £2.50 | |

| Card | Single Sided A4 Only 250gsm Paper | |
|-------------|--------------------------------------|--------|
| THE RESERVE | Black & White | Colour |
| A4 | 80p | £1.70 |

Additional charges may apply for Enlargements/Reductions or non-standard sizes.

The copying of certain documents is prohibited by law. Neither colour reproduction nor the preservation of original documents is guaranteed.

orderseberkhamsted-imaging.com